



**SIR EDGAR BAUER CATHOLIC SCHOOL COUNCIL MEETING MINUTES**  
**March, 2, 2017**



Present: Kathryn Peace, Caroline Karlgard, Cheryl Beaupre, Darlene Francis, Harris Boyiatzis, Ian Sine, Jason Gorrie, Julie Kalbfleisch, Linda Kawecki, Melissa Lehmann, Melissa Schuett, Doreen Weise, Nicola Goertz

Regrets: Ron Dennis, Eric Thuss, Charlie Van Alphen; Cathy McDonald-Reis; Linda Hayes; Natalie Ferrier, Sara Kaptein, Teresa Iacuzzi, Tina Chonko

Kathryn Peace led the opening prayer in Charlie's absence.

Meeting minutes from January 12<sup>th</sup> approved.

Board Fundraising Policies - Shane Durham (WCDSB Internal Auditor)

- Shane presented an overview of the Board's Fundraising Policies particularly surrounding school generated funds.
- Discussed concerns with regards to playground fundraising.
- We can run additional small fundraisers throughout the year so long as prior approval is given and the fundraisers are for a big project like a playground.
- Fundraising approval form can be completed at any time during the school year.
- Shane clarified definition of big fundraiser – e.g. Norcard where large quantities of funds are sought in a short time span. Small fundraisers such as \$2 to chew gum run once a month would be allowed (with prior approval).
- No chocolate fundraisers allowed due to PPM150 Provincial Government legislation.
- Corporate donations – they can't advertise. Not able to advertise on the school property. Wall plaques are permitted recognizing the corporate sponsors. Corporate Sponsors are able to advertise on their OWN property that they have sponsored the school.
- Bake sales should conform to PPM150. Cake walks have been approved for other schools.
- Door prizes are allowed.
- Community garage sale would be acceptable –proceeds could go towards the playground. Approval could be sought and obtained for events held during the summer. Stephanie Rydell can be contacted regarding additional insurance queries.
- Melissa S. asked a question about going to vendors direct as opposed to having to go through the RFQ and RFP process. Purchasing policy rooted in Provincial Legislation. Purchasing Requirements APO 006. We do have to adhere to it.

Parish Updates – Kathryn Peace

- Confirmation Sponsor meeting at the Church. Saturday, March 4<sup>th</sup> at the Parish.
- Reconciliation on March 30<sup>th</sup>.
- Holy week – Holy Thursday – bread celebration and Stations of the Cross.

School Council Financial Report – Melissa Lehmann

- We have \$9400. Cash available \$6834.47
- Melissa S had a question about the Chrome Book carts – WCDSB are looking to replace at their expense due to faults within the carts
- \$10, 194 currently in the playground fund. \$3537 waiting to be approved and allocated to the playground fund. Catholic Foundation as of last year are requesting receipts before allowing money to be transferred to our school account.

Funding requests – all

- Student Agendas requested by most staff and \$1200 approved by council.

- Grad celebration – this will be at St Jacobs Playhouse. They currently do not require extra funding from council above what has already been set aside or pledged (concession sales at council events).
- \$4600 remains after \$1200 allocated for agendas.
- \$3600 approved to move to playground fund.
- \$1000 remains to be allocated. We will look at Grad composites and first communion gifts at future meeting.

Darlene reported \$174.61 expenses for Pancake Tuesday.

Movie night (March 08, 2017) update – Jason Gorrie (in Tina's absence)

- Doreen has the movie Trolls – she will drop it in the office tomorrow.
- Need to make a request for the movie: Middle School: The Worst Years of my Life

Bingo night (April 06, 2017) update – Jason Gorrie (in Cathy McDonald-Reis absence)

- Need 8 Grade 8 volunteers to help on the night – Ian to organize.
- Melissa will ask Kevin Colhoun if he will MC for the night.

Yearbook update - Melissa Schuett

- Form sent home to parents. Will see what the response is and if they have one per classroom then we can do it and if not then it will be a no go.

Playground Update - Julie/Ron/Melissa

- Linda RFP / RFQ in process.
- Grants are being reviewed by Vanessa. OTIP grant.
- Melissa Skanes class has put a video together with her class for \$5K grant.
- Ron is looking at the Optimist club.
- Linda met with Angela Veith for ideas.

PRO Grant 2017/18 Application (Due May 25, 2017) - Jason Gorrie

- Three topics will be prioritized - Indigenous parents or communities; Related to the Arts; Math related.
- Sub-committee – Linda, Cheryl, Kathryn, Jason and Julie will review options / ideas.

Other business

- Grad Gift to SEB - Caroline Karlgard is leading this. She is looking for suggestions for suitable gifts.
- Buddy Bench for outdoor was suggested but Kathryn believes one might be coming from the school board.

8:01 pm Julie left the meeting

- OAPCE update – Jason advised the committee met in February. Mostly presentations Microsoft digital safety. There will be another meeting in Spring.

Melissa and Doreen left the meeting 8:09pm.

- WCDSB Special Education Parent Engagement night (St. Marys 18:00 - 20:30 April 20, 2017) help and promote strategies. Everyone is invited to attend. Must pre-register. Same night as our council meeting.

8:10 p.m. Adjournment

**Next Meetings: April 20, 2017, June 08, 2017**

**Events: Movie Night: March 08, 2017, Bingo Night: April 06, 2017**