

## Sir Edgar Bauer Catholic School



### Catholic School Advisory Council (CSAC) Meeting Minutes

**DATE: Thursday October 13 2022**

**Present:** Cheryl Beaupre, Eric Thuss, Krista Mooney, Natalie Ferrier, David Rozek, Jelena Loncar-Vines, Melanie Ainsworth, Haja Nabie, Andrea Boyce

**Regrets:** Doreen Weise, Lanette Kym, Linda Hayes, Bianca Prince Bechtel, Melissa Skanes, Mike Holmberg

In Person meeting began at 6:05

Agenda Items:

- Welcome/Introductions (All)
- Territorial Acknowledgement/Prayer
- Review of Minutes of Last Meeting
  - Minutes reviewed (spelling error on Mike Holmberg's name to be corrected) and approved to be posted on School Website
- Parish Update (Dina Guajardo – Lay Pastoral Minister) given to Eric:
  - First Reconciliation: March 2 2022
  - First Communion – Oct 20 7pm parent info night (May 7 is celebration date)
  - Confirmation – Oct 27 7pm parent info night (May 11 is celebration date)
  - \*If families are interested, they need to register through St Michael Church website
  - \*This info has also gone out on NewsWire and are on the SEB website
- School Council Financial Report (Andrea)
  - Overall balance is \$2000.13 (divided into 5 categories so we can have a bit of clarity for what we spend/receive specifically)
- Meet the Teacher Night Review/Wrap Up (Cheryl!)
  - Overall an exceptional turn out – families and kids seemed to enjoy and were happy; teachers reported good turn out as well
  - Pizza company was a bit overwhelmed but we were not certain what to expect, but they were excellent to re-stock as necessary
  - Setting up in the back yard near playground went well
  - Garbage was a challenge – but many hands did pitch in
  - Need to remember recycling boxes for next year
  - Costumes/Maskots were well received and the kids who wore them had so much fun (Thank you to Melanie and family!)

- Bonus that Twin City Pizza took care of money!
- Next year: be sure to highlight that timing is one hour for meet the teacher and then pizza etc. as many families showed up wanting to see teacher after 6pm
- Next year: adjust the font on the cost as there was some confusion about the price of pizza
  
- Parent Survey (Eric)
  - We asked for feedback
  - We received 3
  - Suggestions:
    - Game nights, cultural events, bring back Mission Day, bake sales (around Christmas or meet the teacher night)
    - All asked for more info to be sent to families
  - Eric to reach out those that participated and offer them to participate in parent council
  - Discussion about the use of Survey Monkey – there is a cost so we need to be mindful about what it is we want to ask/how we will use the results – perhaps consider this in June at the end of the year BBQ to ask about priorities for next year; further brainstorming to continue
  
- Spook-a-thon Planning
  - Fundraising/pledge sheets have gone home and we request that families do ONE Cash On Line deposit for this (some money has come in so far)
  - Prefer to not give tax receipts but if someone really insists, we can make it work (there is a lot of clerical work to provide tax receipts, so Andrea is able to do it if requested)
  - Andrea leaving the donation allowance on Cash-On-Line until end of November in case there are late supporters
  - Krista and Staff to set schedule for each class/grade for the day and will give this to Melanie to ensure that music is prepared (Krista to have LEAD team to speak with classes about preferences/play lists)
  - Melanie is providing a DJ service for the day
  - We will order FingerLights (Cheryl can take care of this); approx. \$200 cost (approved by group and vote majority)
  - \$10 gift cards to be drawn from each class (J&J Games, Dollarama for a total of \$190); Cheryl will also organize this
  - Melanie to be at the event for the day and Cheryl to determine if she also comes for part of the day
  - Decorations –
    - Friday after school set up (Cathy, Dave, Haja, Eric (tentative) and Jelena have offered to help set up with kids)
    - Krista to have the Intermediate kids bring the stuff to the gym on Friday Afternoon for set up
    - Krista will have kids help with clean up – and then parent council will come on Tuesday (Dave can help double check inventory and help organize for next year)

- **Outdoor Classroom Idea (Cathy)**
  - Initial discussion to determine if this might be a project that the group is willing to take on
  - Krista feels that this is something that staff would use and be supportive of
  - We all recognize that this is a large undertaking and may require the support of WCDSB Board through the Procurement office (for RFPs etc.)
  - Cathy to reach out to other schools to determine cost/process etc. and bring back to next meeting for discussion
  
- **2022-2023 Priorities Discussion Continued from last meeting:**
  - Pancake Tuesday, Bingo Night, Movie Night are our priorities but we will discuss at future meetings as we are aware of financial status and requests/wish list from teachers about school needs
  - Bake Sale – during parent teacher interviews (November 24 4pm-8pm) – Lanette expressed interest in organizing this
    - Bake Sale would need to go through cash-on-line; discussion around this; likely the use of an honor system with a “receipt” style form given to parents when they choose their items, then pay on-line after
  
- Adjournment at 7:35pm

### **Next Meeting: November 17/22 6pm in person SEB Learning Commons**

Meeting Dates: January 19 2023, February 16 2023, April 13 2023, May 18 2023

Exec. Members:

Eric Thuss Co-Chair

Cheryl Beaupre Co-Chair

Dave Rozek Treasurer

Cathy McDonald-Reis Secretary

Minutes by Cathy McDonald-Reis, Secretary

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