

## Sir Edgar Bauer Catholic School



### Catholic School Advisory Council (CSAC) Meeting Minutes

**DATE: Tuesday November 7 2023**

**Present:** Cheryl Beaupre, Eric Thuss, David Rozek, Melanie Ainsworth, Melissa Wooster, Tanya Hunter, Doreen Weise, Lanette Kym, Melissa Skanes, Melissa Kuntz

**Regrets:** Linda Hayes, Haja Nabie, Jelena Loncar-Vines, Natalie Ferrier

In Person meeting began at 6:00 outside at the playground with WCDSB Board Office Procurement Manager Jeff Admans

- Benefits of/suggested to use ABC Recreation company as they put the current playground in and still owns warranty etc. – to maintain consistency if possible, also potentially a fiscally optimal option
  - Jeff to ensure that woodchips will have a “lip” and will have an accessible ramp – and group considers that wood chips come to the asphalt to make it increasingly accessible
  - Funds raised have to be compliant with Board policies and procedures (which requires Principal engaging with Jeff and Board team at approx. the 80% funding goal)
  - Jeff estimates that 60% of total cost typically is labor/installation (includes warranty) and 40% for the actual playground – note that this is often a source of frustration for schools
  - Next steps – identify a few key features that will be our priority and check with Jeff about approximate (informal) cost - come back to determine what we will need to move forward – marketing, planning, fundraising, anchor statements etc.
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- Welcome/Introductions and Territorial Acknowledgement/Prayer
  - Review of Minutes of Last Meeting
    - Minutes reviewed and approved to be posted on School Website
  - In Person meeting began at 6:00 outside at the playground with WCDSB Board Office Procurement Manager Jeff Admans
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- Spookathon Summary
    - All noted that kids had fun!!
    - Decorations were excellent – but note that we need more power bars as many decorations are inflatable/require power
    - Melanie suggest that we consider something different from the finger lights for next year (the group feedback/feedback from kids is typically that they love these)
    - \*Cash on line still open for the month of November – Tanya to send out a reminder for families on Newswire to encourage donation – we are seeing a decrease in donation amounts when compared to previous years (pre covid)
    - \*Pumpkin carving contest brought in 55 pumpkins – excellent!
    - Note that many went rotten this year – note for next year to try to avoid the weekend period (many were left over the weekend)
    - Some were also vandalized – perhaps next year we consider another spot or have an option for a picture to be hung
    - Door decorating contest also well participated in!!
- Parish Update (Dina Guajardo – Lay Pastoral Minister)
    - No formal update at this time – dates for Confirmation meetings are set, link on the St Mike’s Church website
    - Mass will happen at school for Christmas
- School Council Financial Report (Eric)
    - Spookathon raised \$2510.25 (approx. half of previous years)
    - Approx. \$5097.42 in our account at this time
    - Suggestion – when we are asking for funds – be specific about what we will use the money for as a strategy to help people understand where their money is being spent
- Principal Update
    - Terra Cotta Fundraiser – coming Dec 1, Tanya has organized. Pick up will be Dec 20; all done on line – please spread the word!
- YearBook

- Melanie and Doreen will be on the project this year – Mr. Fox has created a google drive for teachers to send photos so that they can be used for yearbook
- Melanie has gotten several approx. quotes, cost depends on how many pages that you want it to be – approx. cost \$22-25 and goal is to be cost neutral
- Suggest – use cash on line survey to see how many might be interested – Tanya to ask Andrea to put that on
- Goal – to have it at end of June
  
- Bingo Night
  - Tuesday January 16 – tentative
  - Prize budget - \$250
  - Chips and drinks to be determined – Tanya to talk with Andrea about cash
  
- Science Fair
  - Include STEM/Innovation ideas
  - March? After March Break
- \*Consider an ART night as well – same time or separate?
  - Brainstorm ideas
  
- Christmas Season/Principal Update
  - Tanya planning for the 12 days of Christmas this year – has surveyed a few kids to help her
  - Each classroom will have a gingerbread house this year – school to purchase the kits
  - Christmas bingo, door decorating contest to run
  - Primary concert will run again this year only (no Jr or Intermediate)
  - Staff will donate KK prizes for families who may be identified as in need; staff dress down donations also go toward gift cards for families
  - Council approves \$1 per student to Tanya to add to the gift card Family fund (\$430)
  
- Pro Grant
  - Defer this agenda item to the new year/next meeting
  
- CSAC Fund Allocation
  - Defer this agenda item to the new year/next meeting
  
- Adjournment at 7:45

**Next Meeting: January 9 2024**

**Meeting Dates: Feb 2 2024, April 2 2024, May 7 2024**

**Minutes by Cathy McDonald-Reis, Secretary**

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